

Authorization for Unclassified Pay*

*Use this form for: 1) Individuals teaching who are not currently members of the AAP bargaining unit;

- 2) Summer Session pay;
- 3) Casual Employees.

For all eligible bargaining unit members use the Recommend to Hire Form. If in doubt, call the Budget Office (3515) Human Resources (3548), or Payroll (3033) for assistance.

To: Budget Office	Department:		
Employment Dates: From		To	
Employee Nam	е	ID Number	Payment
Assignment: Non-teachin		Summer Sessi Casual employ	
Title (e.g., Instructor, Asst Footba	all Coach)		
Base Rate to use, if different tha Pay will be spread during the period	n standard base for online ins I of time covered by the employn	tructors, Step 0 (\$34,200 nent start and end dates):
Budget Source: Ir	ndex	\$	<u></u> <u> </u>
	ndex	\$ \$	<u>%</u> <u>%</u>
Dean/Director		Date	
Provost/Vice President		Date	
For Office Use Only: Date	By:; Position number:		
			FTE:

Rate: